

# **MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES**

**Monday, January 13, 2025**

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, January 13, 2025, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

**Board member(s) present:** Charles Whisenant, Chairman  
Penni Windsor, Vice Chairman  
Tim White, Secretary  
Michael Clay, Board Member  
David Watts, Board Member

Personnel Administrator Christy Pierce and Personnel Specialist Terri Brown were also present.

## **I. CALL TO ORDER**

Chairman Charles Whisenant called the meeting to order.

Chairman Charles Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

## **II. INVOCATION**

Board Member Michael Clay offered the invocation.

## **III. PLEDGE OF ALLEGIANCE**

Secretary Tim White led the Pledge of Allegiance.

## **IV. APPROVAL OF AGENDA**

Chairman Charles Whisenant asked for a motion to approve the agenda. A motion was made by Board Member David Watts, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

## **V. APPROVAL OF MINUTES**

Chairman Charles Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Monday November 12, 2024. A motion was made by Secretary Tim White, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Charles Whisenant asked for a motion to approve the minutes of the Special Called Board meeting held on Friday December 27, 2024. A motion was made by Board Member Michael Clay, duly seconded by Board Member David Watts. The motion was carried by voice vote with no "nay" votes being cast. Vice Chairman Penni Windsor and Secretary Tim White abstained from voting.

## **VI. PUBLIC COMMENTS**

Chairman Charles Whisenant asked for Public Comments.

There were None.

## **VII. OLD BUSINESS**

There was None.

## **VIII. NEW BUSINESS –**

1. **Sheriff** - Chairman Charles Whisenant asked for a motion to consider approval for request from Sheriff Sims to start a Deputy SRO above a step one. A motion to start the Deputy at a step 3 was made by Board Member David Watts, duly seconded by Secretary Tim White. The motion was carried by voice vote with four “yay” votes being cast. Vice Chairman Penni Windsor cast a “nay” vote.
2. **Personnel** - Chairman Charles Whisenant asked to go into Executive Session at 5:45pm to discuss request from Commissioner Lee Sims and County Administrator Ashleigh Bubbett to hire current temporary employees in open positions. Attorney Malory Brown-Nabors certified that the reason for going into Executive Session was to discuss for Good Name and Character. A motion was made by Board Member Michael Clay, duly seconded by Secretary Tim White. The motion was carried by voice vote with no “nay” votes being cast.
3. **Personnel** - Chairman Charles Whisenant asked for a motion to come out of Executive Session at 6:45pm. A motion was made by Vice Chairman Penni Windsor, duly seconded by Board Member Michael Clay. The motion was carried by voice vote with no “nay” votes being cast.
4. **Personnel** - Chairman Charles Whisenant asked for a motion to approve the request from Commissioner Lee Sims to hire a temporary employee as Administrative Assistant. No motion was made. Request died due to lack of a motion.
5. **Personnel** - Chairman Charles Whisenant asked for a motion to approve the request from County Administrator Ashleigh Bubbett to hire a current temporary employee as an Account Clerk II. A motion was made by Board Member David Watt, there was no second. Motion failed due to lack of a second.

## LEGAL UPDATE

Board Attorney – Attorney Mallory Brown-Nabors was contacted by the Attorney General's office regarding the opinion that was requested concerning the Deputy Revenue Commissioner position. The opinion will be coming soon, and will be forward to the board once received.

## IX. STAFF REPORT

Personnel Administrator - Christy Pierce.

### **Personnel Update – November 9 thru January 9, 2024**

January 13, 2025 – Board Meeting

#### **New Hires**

Name	Position	Hire Date	Step Hired At
Ashley Trawick	Corrections Officer	10/21/2024	106-1
Tanya Giroir	Temporary P/T Clerk – Commission	11/12/2024	N/A
Cynthia Millwood	Temporary Admin Asst – Dist. #3	11/18/2024	N/A
Nathan Stewart	Deputy SRO	12/04/2024	108-1
Jacob Dillon Thomas	Data Processing Mgr.	12/05/2024	116-2
Allison Blankenship	Revenue Clerk	12/09/2024	104-1
Deanna Cole	Corrections Officer	12/09/2024	106-1
Adreanna Kendrick	Corrections Officer	12/16/2024	106-1
Nichola Piatt	Custodian – Rehire	12/16/2024	102-1
Amanda Papineau	Corrections Officer	12/16/2024	106-1
John Satterfield	Corrections Officer	12/16/2024	106-1
Graham Segrest	Corrections Officer	12/16/2024	106-1
Kristian Bust	Deputy SRO	01/06/2025	108-1
Linda Howard	Support-Clerk Sheriff	01/06/2025	104-1
Erin Lackey	Appraiser Trainee – RP	01/06/2025	106-1
Susan Sheridan	Dispatcher	01/06/2025	105-1

#### **Terminations**

Name	Position	Termination Date
Larry J. Griffith	Temp Equipment Oper – Dist. 4	10/22/2024
James N. Harris	Appraiser I Real Property RETIRED	10/31/2024
JoEllen Kirkland	Support Clerk – Sheriff	11/04/2024
William I. Watson	Corrections Officer	11/08/2024
Terri Mark	Library – P/T	11/11/2024
Kayla Sterling	Corrections Officer	11/13/2024
Jon Brasher	Deputy	11/29/2024
Nicholas Piatt	Custodian	11/15/2024
Rella Bevel	Administrative Asst – Dist. 2 RETIRED	11/30/2024

Jacob Oliver	Corrections Officer	12/26/2024
Steve Turner	Data Processing Manager - RETIRED	12/31/2024
Dawn Compton	Probate Clerk – RETIRED	12/31/2024
William Teal	Administrative Asst – Dist. 3	12/31/2024
Adreanna Kendrick	Corrections Officer	12/31/2024
Joshua Gilbert	Dispatcher	01/03/2025
Deanna Cole	Corrections Officer	01/05/2025

### **Promotions, Demotions & Transfers**

Effective 12/02/2024: District 4 – Connie Stewart transferred from District 4 Administrative Assistant to District 2 Administrative Assistant.


Effective 12/02/2024: – Debra Millwood was promoted from an Account Clerk II in the Commission office to an Administrative Assistant in District 4.

Effective 12/14/2024: Jail – Christopher Hampton was promoted from a Corrections Officer to a Corrections Sergeant.

Chief Clerk's Sonya Cantrell and Lea Ann Graves were changed to non-exempt hourly status due to the increased minimum salary threshold that took effect January 1, 2025.

### **I. ADJOURNMENT**

Chairman Charles Whisenant asked for a motion to adjourn the Personnel Board meeting. A motion was made by Vice Chairmen Penni Windsor, duly seconded by Secretary Tim White. The motion was carried by voice vote with no "nay" votes being cast.

  
 Secretary Tim White  
 Marshall County Personnel Board  
 Meeting Date: January 13, 2024

2-26-25  
 Date